Boys & Girls Clubs in New Jersey YES AmeriCorps Program

Monthly Volunteer Report

Member Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Service Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Month: \_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Project Name** | **Project Description**  (Describe in a few sentences, use back for additional writing space) | **Number of Volunteer Participants** | **Type of Volunteer**  (Are the Volunteers either of the following?) | **Total combined volunteer service hours** (\*refer to the sign-in sheet to determine exact number) |
|  |  |  |  | \_\_\_\_# of College Students  \_\_\_\_# of Baby Boomers -  (age 50-68) |  |
|  |  |  |  | \_\_\_\_# of College Students  \_\_\_\_# of Baby Boomers -  (age 50-68) |  |
|  |  |  |  | \_\_\_\_# of College Students  \_\_\_\_# of Baby Boomers -  (age 50-68) |  |
|  |  |  |  | \_\_\_\_# of College Students  \_\_\_\_# of Baby Boomers -  (age 50-68) |  |

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ verify this report to be accurate and true. ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Print Member name* signature date

*Use this space to share one “great story” or memory from your volunteer efforts this past month:*

**Volunteer Sign-in Sheet**

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Member Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Volunteer Activity/Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Activity/Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Volunteer** | **Volunteer’s Signature** | **Start Time** | **Finish Time** | **Total Hours** | **3 hrs + (Y/N)** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
| 6. |  |  |  |  |  |
| 7. |  |  |  |  |  |
| 8. |  |  |  |  |  |
| 9. |  |  |  |  |  |
| 10. |  |  |  |  |  |

**TOTAL NUMBER OF VOLUNTEER HOURS: \_\_\_\_\_\_\_\_\_\_\_\_\_**

*\*\*Every volunteer event or volunteer project managed by an AmeriCorps member will require its own volunteer sign-in sheet! If volunteers do not sign in on this sheet, they cannot be accurately recorded.* **Monthly Volunteer Report is due with all volunteer sign-in sheets on the 5th of each month.**